

Course Description

Auditing is critical to compliance. It also ensures that you maximise the benefits that implementing ISO 9000 can bring. Effective auditing is a highly specialised skill, and one that must be learnt. This practical three-day course provides a firm grounding in ISO 9000 and the theory of auditing techniques. A series of workshops leads delegates step-by-step through each stage, taking auditing from theory to practice.

Delegates will acquire a comprehensive understanding of:

- The requirements of ISO 9000
- Auditing techniques compatible with ISO 9000 and ISO 10011
- How to plan, perform and report on an audit
- How to take corrective action.

Who should attend?

- Those nominated to perform the auditing function
- Managers assessing the suitability of procedures, processes and systems already in place.

Benefits to Your Business

High quality auditing will ensure that your organisation is always compliant with the most exacting requirements of ISO 9000.

Course Structure

- Structure and definitions in ISO 9000.
- Quality system requirements.
- Planning an audit and setting objectives.
- Performing an audit.
- Human aspects of auditing.
- Reporting findings and nonconformity.

Duration - 3 Days

Please [contact](#) Expectra for pricing on these courses